



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, May 15, 2024

MINUTES

1. CLOSED SESSION

A. No Items

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Goldberg called the meeting to order at 6:00 p.m.

Board Members present: Board President Cindy Goldberg, Board Vice President Lisa Powell, Board Clerk Bill Gorback, Board Trustees Lauren Gill and Karen Sylvester, and Student Board Trustee Naima Kahl.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional Services; and Dr. Shanna M. Egans, Assistant Superintendent, Student Services. Shauna Ashmore, Assistant Superintendent, Human Resources, was absent.

B. Pledge of Allegiance

C. Open Session Procedures

D. Approval of the Agenda

Trustee Powell made the motion to approve the agenda as submitted, seconded by Trustee Gorback. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

E. Reports from Student Reporters and Introduction of Next Year's Reporters

Century Academy: Abigail Vey (not present)

Conejo Valley High School: Jocelyn "J.J." Jimenez

Newbury Park High School: Shea Grohs subbed for Evan Sussman

Thousand Oaks High School: Ashley Deach

Westlake High School: Kaitlin Knight

Students introduced next year's reporters and reported on: Alternative Schools Summit, community college presentations, CVHS Dragon Family Night, Teacher Appreciation Week, Asian American and Pacific Islander Heritage Month, Mental Health Awareness Month, the

upcoming Special Olympics event, visual and performing arts performances, campus end of year events and final rallies, ASB class elections, AP testing week, Westlake High School Steam Day, and senior events, including college commitment day, senior sunset, senior prom, senior seminar, Grad Night at Disneyland, and graduation.

Board members and District staff then provided certificates of appreciation to this year's Student Reporters and acknowledged them for their service.

F. Parent Organization Report – African American District Advisory Council (AADAC)

Chris Dulan, AADAC Chairperson, provided a report on topics reviewed by the Council and discussed various positive engagement opportunities that took place throughout the school year, including Black History Month events, interacting with students and parents regarding concerns, meeting with the Black Student Unions on two high school campuses, participating in the hiring process for the Director of Diversity, Equity, and Inclusion, and having the opportunity to provide Black Excellence Awards to district students. Mr. Dulan also thanked the district for their willingness to create and participate in district advisory councils and voiced his appreciation for the district's DEI Report.

G. Comments – Public

President Goldberg announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak.

H. Comments - Board of Education

Board members provided comments.

I. Comments – Superintendent

Dr. McLaughlin provided comments.

3. ACTION ITEMS – GENERAL

A. Business Services – MEASURE I – Acceptance of the 2023-24 Annual Report by the Bond Oversight Committee

Trustee Powell made the motion to approve, seconded by Trustee Gill. Mr. Drew Pletcher, Bond Oversight Committee Chairperson, presented the 2023-24 Measure I Annual Report, which included information on Committee members and responsibilities, meeting schedule, ballot language for Measure I, highlights for this year, a Bond Capital and Technology overview, bond issuance schedule and expenditures, capital allocation breakdown, categories, and expenditure summary; contingency allocations, technology allocation breakdown, categories, and expenditures; technology catalog, program management, and current project updates. Dr. Hayek and Mr. Pletcher responded to questions from Board members regarding remainder and contingency funds, and how those funds will be utilized, and the Board discussed the importance of advertising Measure I projects and successes through signage and social media. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

B. Student Services – Approval of Resolution #23/24-37: Recognition of the Tulsa Race Massacre

Trustee Gorback made the motion to approve, seconded by Trustee Gill. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

C. Student Services – Approval of Resolution #23/24-36: Recognition of Juneteenth Independence Day

Trustee Gorback made the motion to approve, seconded by Trustee Powell. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

D. Student Services – Approval of Resolution #23/24-35: In Support of Pride Month

Trustee Gill made the motion to approve, seconded by Trustee Gorback. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

4. ACTION ITEMS – CONSENT

Trustee Gorback made the motion to approve the Consent Agenda as submitted, seconded by Trustee Powell. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Minutes**
- B. Human Resources - Personnel Assignment Orders**
- C. Human Resources - Approval of Agreement Between the Conejo Valley Unified School District and Santa Barbara Graduate School Inc.**
- D. Human Resources - Approval of Agreement Between the Conejo Valley Unified School District and Azusa Pacific University**
- E. Instructional Services - Approval of Contracts Under \$5,000**
- F. Instructional Services - Approval of Amendments to Board Policy 6177 - Summer School Learning Programs**
- G. Instructional Services - Approval of Renewal Contract - Grand*Stand LLC - TOH**
- H. Instructional Services - Approval of Memorandum of Understanding Renewal Between Ventura Unified School District (VUSD) and Conejo Valley Unified School District (CUVSD) - Indian Education**
- I. Instructional Services - Overnight Trip Request - TOH Cross Country**
- J. Student Services - Approval of Renewal Contract - EdFiles, Inc.**
- K. Business Services - Approval of Transfer of Funds - April 2024**
- L. Business Services - Acceptance of Donations/Gifts**
- M. Business Services - Ratification of Warrants - April 2024**
- N. Business Services - Approval of Child Care Contracts and Amendments for the Summer Camp Program**

- O. Business Services - MEASURE I and Other Sources - Notices of Completion**
- P. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- Q. Business Services - Ratification of Purchase Order Report (POs under \$5,000)**
- R. Business Services - Disposal of Surplus and Obsolete Equipment**
- S. Business Services - MEASURE I - Change Order 1 – Play Equipment Installation and Site Work – Ortco, Inc.**
- T. Business Services - Approval of Agreement with Woolpert for Enrollment Projection Report**
- U. Business Services - Approval of 2024-2025 Major Project List**
- V. Business Services - Approval of Excess Workers' Compensation Insurance (Renewal) Coverage with Arch Insurance Company**
- W. Business Services - Ratification of the 2024-2025 Stop Loss Renewal Agreement with Berkshire Hathaway Specialty Insurance**

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Business Services – City of Thousand Oaks Request for CVUSD Fee Waiver for Navigation Center Project

Dr. Hayek provided background on the request received from the City of Thousand Oaks to waive fees for property they purchased and intend to use for low income housing, and responded to questions from Board members regarding whether Conejo Recreation & Park District (CRPD) received the same request to waive fees, to confirm that the Board previously approved a fee waiver for the City's Project Homekey, and to confirm that the current lack of low income housing indicates that no school age children are moving into the area. The Board reached consensus to move forward with this request to waive fees for the Navigation Center Project as an Action Item for approval on the June 5, 2024 Board agenda.

B. Instructional Services – Draft 2024-25 Local Control Accountability Plan (LCAP)

Mr. Loo provided background on the previous LCAP discussion with the Board and updates that have taken place since the Board's discussion. The Board and District staff discussed inclusion of the DEI and Multilingual plans in site SPSAs, inclusion of the VAPA plan into the explanation for Goal 4, incorporation of the SPSA checklist into the LCAP, addition of reference to GATE students in Goal 1, next steps between the Board Goals meeting on 5/23/24 and approval of the LCAP on 6/20/24, development of growth targets, separation of goals in the SPSAs and LCAP, creation of a Human Resources handbook that discusses certificated and classified staff retention and support, explanation of integrated and designated ELD training framed within UDL, adjustments to Social Emotional Learning lessons based on student survey results, continuance of training in Mastery Grading, and inclusion of student climate to Goal 4. Mr. Loo will incorporate the Board's requested changes, based on consensus, into the LCAP, which will move forward for a Public Hearing at the Board meeting on June 5, 2024, and for Board approval at the Board meeting on June 20, 2024.

C. Instructional Services – Dress Code Committee Suggestions

Mr. Loo provided background on the creation of the Dress Code Committee and the committee's review process. The board then discussed the suggestions provided by the Dress Code Committee and reached consensus as follows:

Item #1: Elementary: No flip flops, all shoes must be closed toe, closed or strapped heels. No capes except for dress up days. ***The Board reached consensus to add this requirement to the Administrative Regulation, with the deletion of closed toe shoes as a requirement.***

Item #2: Define what a "top" is. Tops or shirts must have a minimum of a strap over each shoulder that keeps the top in place. Clothing must cover the chest, back, buttocks, and torso. ***The Board reached consensus to not move forward with adding these requirements to the Administrative Regulation.***

Item #3: Students must adhere to the dress code of the venue/location they are attending for the field trip. Administration will notify parents and students of dress code requirements in advance. ***The Board reached consensus to add this requirement where applicable to the dress code.***

Item #4: Prohibit loose/dangling non-clothing items such as but not limited to: capes, scarfs, chains, dangling earrings, dangling necklaces during physical activities (recess and PE), labs, and field trips for safety concerns. ***The Board reached consensus to approve the addition of these requirements to the Administrative Regulation (Pg. 2, Protective Gear – 2nd bullet) as written.***

Item #5: Prohibit anything that blocks the eyes in an instructional setting unless medically required. Students may wear hats, beanies, hoods, etc. so long as the staff can see the students' eyes. ***The Board reached consensus to adjust the language in the Administrative Regulation Pg. 1, Item #3, 5th bullet) to remove hats and headware from the list of items not approved for wear.***

Item #6: Prohibit images depicting, representing, or advertising drugs, alcohol, and any other illegal item or activity. ***The Board reached consensus to adjust the language in the Administrative Regulation (Pg. 1, Item #3, 2nd bullet) as written.***

Item #7: Progressive student discipline on a case-by-case: Warning, change of clothes, parent conference, detention, suspension, etc. ***The Board reached consensus to add this language to the Administrative Regulation (Pg. 2, Item #4) with the adjustment to end the sentence after "case-by-case basis."***

Item #8: Dress code expectations should be clearly communicated to students, staff and families at the beginning of each school year and at least one time in the middle of the school year. Provide details on what the dress code is and what the progressive consequences may be

for violations of the dress code. Include where to access the full dress code policy.
The Board reached consensus to adjust this language in the Board Policy (Pg. 1, 5th paragraph) to reflect communication on an annual basis.

Item #9: Teachers/Administration/students need to be educated on the current dress code policies and procedures. Training to include ways for all site administrators to address all dress code violations. ***There was no Board discussion on this item.***

D. Instructional Services – Approval of New High School Core Literature Title – They Called Us Enemy

Mr. Loo provided background on the core literature approval process and parent preview opportunities and stated that this agenda item would come back for approval at the next Board meeting. There was no Board discussion on this agenda item.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members added the following topic for discussion at a future Board meeting:

- District cell phone policy (Fall 2024)

B. Adjournment

President Goldberg adjourned the Open Session at 10:04 p.m. The next regularly scheduled Board meeting will be Wednesday, June 5, 2024, 5:00 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

June 5, 2024

Date



Board Clerk

June 5, 2024

Date



Superintendent

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<https://www.conejousd.org/domain/122>